

MINUTES OF THE REGULAR MONTHLY MEETING OF THE
BOARD OF TRUSTEES
OF ILLINOIS COMMUNITY COLLEGE DISTRICT 525
JOLIET JUNIOR COLLEGE

- 1.0 Call to Order The regular monthly meeting of the Board of Trustees of Joliet Junior College Illinois Community College District #525 held at, Joliet Junior College, 1215 Houbolt Road, Board Room, Joliet, IL was called to order by Chairman Wunderlich at 5:35 p.m. on Wednesday, October 9, 2019.
- 1.0.1 Roll Call Trustees Maureen Broderick Nancy Garcia
Present: Jake Mahalik Alicia Morales
 Dan O’Connell Mike O’Connell
 Bob Wunderlich
- Student
Trustee Present: Shalma Marin
- Welcome Chairman Wunderlich welcomed the guests to the Joliet Junior College regular monthly Board meeting.
- Pledge Chairman Wunderlich led the Board in the Pledge of Allegiance.
- 1.0.5 Public Comments Chairman Wunderlich indicated that we do not have any requests to speak before the Board this evening.
- 1.1.1 Audit President Mitchell requested Mr. Jeff Heap introduce our auditor this evening. Mr. Heap indicated that we have Mr. Jason Coyle, partner Baker Tilly, with us this evening to review the audit findings with the Board. Mr. Coyle indicated that he would be summarizing the audit and financial results. The summary sheets were distributed to the Board and Mr. Coyle indicated that the draft audit has much more detail for the Board to review further. Mr. Coyle commented that the opinions are unmodified or clean which is the highest level of assurance that the auditors can give on their review. Mr. Coyle further reviewed the financial statements summary and referred to the MD&A (Management Discussion and Analysis) and encouraged the Board to read this section of the report. The revenues were \$172.5 million which is \$7.6 million over expenses for the year (net income). There were no journal entries noted during the audit, which means the information presented to the auditors was in good order and he was very appreciative of the excellent information presented to them. There was one past journal entry on deferral of summer tuition which has been consistent from year to year. Mr. Coyle reviewed the Education and O & M fund summary information with the Board. The fund balance line in the education fund increased from \$19.4 million to \$20.1 million; similarly, with the operations and maintenance fund, the fund balance line increased from \$4.9 million to \$5.0 million. Both of these fund balances also increased during the year, which is good news. Mr. Coyle indicated that he was happy to report that there were no management comments noted.

There were no findings on the federal grant clusters that were audited. Mr. Coyle commented that this audit was good news all around. Trustee Morales indicated that it was noted that the net tuition revenue increased by 10.2% due to a \$2 per credit hour increase in the tuition and fee rate and asked if that increase was part of the overall revenue of \$172 million. Mr. Heap indicated that would be tuition revenue in FY 18 and 19. Trustee Morales asked what the 10.2% increase translates to in dollars. Mr. Heap stated it would translate to approximately \$2.9 million and the largest part of that would be the tuition rebate given to the students in 2018. This lowered the tuition revenue in 2018 but in 2019 we did not have a tuition rebate. Trustee Morales commented that the \$2 increase in tuition generated \$2.9 million. Mr. Heap stated that it was more like \$14 increase in the overall rate because of the \$12 in 2018 and the \$2 in 2019.

1.1.2 ERP Update

President Mitchell asked Mr. Jerome Goudelock come to the podium to update the Board on the ERP project. Mr. Goudelock indicated that since the last presentation to the Board at their August workshop we have completed our analysis of the software finalist. We have also have completed our analysis of implementation vendors. The process was quantitative and value driven with the goal of minimizing cost and risk to Joliet Junior College. The evaluation had three major areas: one was a 10-year cost of total ownership; specifications and functionality; and the financial viability of each of the vendors. We took the points that were measured to come up with the cost per point to determine the winner of the project.

On the 10-year cost of ownership we looked at the software subscription, but also the implementation of the software. We looked at the consulting travel expenses. We looked at staffing support of Joliet Junior College employees. We also looked at organization change management and training. Additionally, we also looked at any third-party software, hardware or people that may be needed for the implementation of either vendor.

We worked with the ERP selection committee on the specifications and functionality area. There were over 1,300 specifications created and sent out to the vendors and when the information was received it was scored. The majority of the specification, 65 percent, focused on student functionality. Other areas looked at were academic affairs, administrative services, human resources and information technology. The goal with these specifications was to determine what the software could or could not do.

The key financial ratios were to make sure that the vendors could meet their short-term and long-term debt obligations. Also, to make sure the vendor would be there long-term to work with Joliet Junior College. The outcome was that WorkDay ten-year cost per point was \$1,471 per point which was \$20 lower than campus management. Navigator Management Partners was selected as the implementor based on experience, reputation and cost.

Mr. Galick indicated that the cost for Workday is \$7,021,565.00 for software subscription and training/delivery assistance. The cost of Navigator workday implementor and for travel and expenses is \$6,062,727.21. There will be additional costs beyond these two contracts such as: additional software for JJC (Cashiering SMS); staffing support; program manager; change management and training; and contingency (10%). The three-year project costs were also reviewed with the Board which totaled \$11,154,608.94 and have been budgeted. The capital and programmatic funding plan was discussed in detail with Board. There will be \$3.7 million funded from the technology fee primarily from fiscal year 20; the remainder of the costs will come from our reserves for initiatives funded in fiscal years 21 and 22. This is our best guess estimate at this time and is subject to change based on how the project progresses. Trustee Broderick referred to the three-year cost project which she discussed previously with Mr. Serr. Trustee Broderick asked that the software be explained

because it looks like there is a \$5 million difference coming from the \$16 million to the \$11 million. Trustee Broderick asked if there is anything that we will lose that we will need or is this a savings because we are getting rid of software that is not needed because of the new system. Mr. Galick commented that there are no savings being presented this evening. This is strictly the costs associated with signing the Workday contract. The column on the left is a ten-year contract while the right-side column is showing three years of software costs. Trustee Broderick commented that it is her understanding that in year three we will be eliminating some third-party applications and their associated expenses. Mr. Serr stated that as we implement the project over the next three years, we will begin to wind down our existing system. As an example, when we go live with the Human Resources system we will be able to turn down the current system as well as costs associated with this area. We have identified some third-party software that is integrated with Colleague that will be rolled back into the core ERP system, so once they are phased out those costs will go away. Trustee Broderick commented that the current system has been in place since 1988 and asked what the sustainability of this program would be expected. Trustee Broderick also asked if this program would be easier to add new software than the other system. Mr. Serr responded that due to the rapid pace of technology, he feels this new system would be 20 to 25 years life expectancy. This new solution is cloud based which will allow for easier updates of systems as needed. We know for sure that at least twice a year we will be reviewing the updates for the systems to ensure that we are kept current. Trustee Broderick asked if we will be done with these costs in ten years. Mr. Goudelock commented that there will be subscription costs as we move forward in future years. Trustee Morales asked how this project would be paid for—such as in one lump sum. Trustee Morales asked if the three-year dollar amount was in addition to the ten-year dollar amount or part of the ten-year dollar amount. Mr. Goudelock commented that the three year was included in the ten-year costs, but there are things such as the subscription fees that will have to be paid annually. Trustee Broderick inquired if we are protected from increases on the annual cost of the subscription costs because of inflation. Mr. Goudelock indicated that for the first ten years, the college would be protected. Student Trustee Marin asked why the cost of Navigator was so high, as it was a three-year plan rather than a 10-year plan with almost the same costs. Mr. Goudelock stated that the implementation process is very labor intensive. As we are implementing the new pieces of the plan, you will have six to seven consultants coming from Navigator which has high labor costs associated with the implementation of different areas of the process. Student Trustee Marin asked if these costs were built into the budget. Mr. Goudelock replied that yes, those costs were already built into the budget. Trustee Morales asked if our IT staff was going to be constantly relying on consultants and feels that we already have a very bright IT staff employed and she would like them to work on some of these projects to save costs. Trustee Morales commented that she wonders what our IT staff is doing if we are continuously bringing in consultants. Mr. Goudelock indicated that in this project, the consultants will be exchanging knowledge with our staff. During the time that we are implementing the project, we still have to maintain our day to day affairs. Our staff cannot be full time on the project implementation and still be expected to support the college in the normal course of daily business. After the implementation is complete our staff will be managing the new system. Trustee Mahalik inquired if the training was done in person or remotely. Mr. Goudelock stated that training will be done both on campus and remotely. Trustee Morales stated that we have hired an ERP consultant, right? Mr. Goudelock responded that yes, a consultant has been hired. President Mitchell indicated that Mr. Goudelock is our ERP consultant. Trustee Morales asked if he has spoken with all departments to see what their needs will be in this project. Mr. Goudelock indicated that when he referred earlier to the 1,300 specifications it covered all the departments that he talked about earlier in his presentation. We want to ensure that we understand what we are asking for and what the vendors can provide. Trustee Mahalik commented that he understands that the system is cloud based, but will the backups actually

be on site at the college. Mr. Goudelock stated that the backups would not be on campus and will be done in memory to disks and off-site locations. There will also be a secondary host site as part of the proposal. Trustee Garcia asked on average, how many consultants typically work on a project such as this one for implementation purposes. Mr. Goudelock indicated that depending on the phase and where we are in the project, the number of consultants would be between six to eight. Trustee Morales asked how we will be paying for this project. President Mitchell stated that it is all appropriated for in the budget. This budget information has been shared with the Board for the last year to year and one-half. We will be using the technology fund, the operational expenses fund and backfilling of positions. We came to the board previously for authorization of the hiring of Mr. Jerome Goudelock. This is a huge undertaking for the college, but this new system is sorely needed. We have an amazing team that has been working on the project for many, many months. They have done their due diligence on this project. As it was mentioned earlier, after three years our current provider will no longer be needed and the cost built into the budget are normal operating costs. Trustee Broderick asked how much was built into the budget for Ellucian. Mr. Serr commented that we were close to \$900,000 a year, plus their consulting, plus other third-party services. President Mitchell indicated that the other advantage is that many of the current third-party vendors will go away after the new system is fully implemented. We specifically asked what services could be provided by the new vendor in this project and we will be holding them accountable. President Mitchell stated that she could not be more pleased with the work that our college has done in moving forward with this project. Trustee Morales asked if Ellucian does not have the cloud availability. Mr. Serr indicated that they are evolving to the cloud, but have a different strategy and approach for the cloud. The majority of what they are touting is their ability to take what we have in our data center here and host it for us at their facility. President Mitchell indicated that we had four firms short listed for this project and Ellucian was one of them; however, they did not move forward to the top two.

1.1.3 Levy

President Mitchell requested that Mr. Jeff Heap come to the podium to present the Tax Levy to the Board. Mr. Heap gave a power point on the tax levy as follows: 2019 Tax Cap Calculation; Review of the FY 20 Budget Assumptions; 2019 Tax Levy Projections; Tax Cap Scenario; 2019 Debt Service Levy; 2019 Projections; Costs to Individual Taxpayers; Proposed Levy based on budget plus one percent; and the timeline for the adoption of the Levy by the Board of Trustees. Trustee Morales stated that the recommendation is to raise taxes again. Chairman Wunderlich responded that no and asked Mr. Heap to explain the process. Trustee Morales asked then what exactly are we doing. Mr. Heap stated that this levy was outlined with budget that was adopted by this Board in June, so this levy supports that budget. Trustee Broderick asked if the quadrennial assessment was reflected in the assumptions presented. Mr. Heap commented that the three and one-half is primarily driven by numbers from the Will County assessor. Trustee Broderick stated that because of the quadrennial assessment all of Will County was assessed by a 3.75% increase. Trustee Broderick asked if we will know what the dollar amount of tax appeals will be by the time the levy is approved. Mr. Heap indicated that as a general rule, the way tax caps work, until they have finalized what the assessed value is with existing property it really has no effect on our extension. Depending on whether it is increased or decreased will adjust the rate a small amount. Trustee Broderick commented that even though this Board votes on the maximum levy, it is a very small portion of our taxpayer's property taxes. Trustee Broderick indicated that the tax rate has gone down for the last few years for Joliet Junior College. Mr. Heap stated that was correct and what drives that is the existing EAV which has been in the 3 – 3.50%, while the consumer price index has been 2%. Trustee Broderick stated that she would like the taxpayers to know what this Board is doing for taxation, but the budget is the overall factor that we need to be watchful of. President Mitchell is working with her staff to ensure that the budget is

followed. Trustee Broderick commented that if we do not approve the maximum amount for the tax levy, the college would be losing out on dollars received. Our tax dollar amount will be an increase of just a few dollars, not hundreds of dollars. Trustee Garcia asked if we go back to the individual taxpayer and the market value, using a house that is worth \$165,000 what would be the percent for the tax increase. Mr. Heap indicated that the individual homeowner should see their taxes based on whatever the consumer price increase currently 1.9%. There are other variables such as if the assessed value increases at a higher amount their tax bill will be larger. Trustee Broderick pointed out that each tax bill shows the prior year rate for the college and the assessed value compared to the current year's tax bill. Chairman Wunderlich commented that the rate could go down but if the home value increases you will pay a little more. Mr. Heap stated that at this time, it is estimated that our rate will decrease slightly next year. Chairman Wunderlich stated that we have had a balanced budget for the last 47 years due to the good work of Mr. Heap and administration. Trustee Broderick stated that the Board is asking questions concerning budget issues and they are to scrutinize the budget.

1.1.4 Enrollment Report

President Mitchell indicated that Dr. Robert Morris is present this evening to give the Board an update on the Fall 2019 Enrollment. Dr. Morris indicated that he has very encouraging news to share with the Board this evening. On the first day of classes there was an increase in both credit hours and headcount. Dual credit grew by 11% and new student enrollment positively impacted summer melt. He presented a power point which consisted of: successes; opportunities; overview of demographics; overall headcount enrollment trends 2010-2019; overall full-time equivalent (FTE) trends 2010-2019; areas our students come from; comparison of headcount fall 2018-2019; comparison of FTE's fall 2018-2019. Dr. Morris indicated that our enrollment snapshot committee continues to monitor and analyze enrollment trends each week during peak enrollment periods. SEM 3.0 will be launched in Fall 2020. Dr. Morris commented on JJC's College-wide Recruitment plan. Trustee Broderick pointed out that in 2013 we were at 16,870 in student headcount and where we are today with headcount is not too bad, considering where our sister institutions are in headcounts. Dr. Morris stated that our approach is being more strategic in recruiting our students, making processes easier for students, removing barriers and emphasizing customer service. Trustee Broderick indicated that with the costs of attending college these days, many families are looking at the lower costs of attending a community college which helps with our enrollment numbers. The three plus one program that we offer is excellent and Trustee Broderick stated that she shares this information with other community colleges throughout the state. Trustee Broderick offered kudos to Dr. Morris and President Mitchell. Trustee Morales indicated that she would like to continue to see that customer service at every single level, no manager, vice president, director is immune to seeing our students and offering excellent customer service. Trustee Morales stated that she still feels we have a long way to go for enrollment and would like to see us put up a table at Sam's and talk to people about coming to JJC for classes. However, it does not appear that we are moving in that direction, but if she worked here she would be willing to staff a table at Sam's to promote and connect to the college. Customer service is so important for our front-line staff, especially the bill payment area, financial aid and admissions as students can feel intimidated when coming to JJC. Trustee Morales indicated that she has people that come to her privately and tell her that they were made to feel dumb and we need to make sure we take the time to help our students and make them feel comfortable. Trustee Morales thanked Dr. Morris for all of his work. Trustee Mike O'Connell indicated that he feels the college is doing things that we are all not aware of, such as he has been at Joliet Central several times in the evening and there have been tables set up and staffed by JJC employees. Trustee Morales commented that we also need to be reaching out to the parents as well. Student Trustee Marin indicated that advising and counseling is such a big part of helping our students. In talking with our students there is a

feeling that they did not receive enough insight or guidance for a particular area of study. It would be helpful if our advisors set up a plan so the student would know which classes they should take each semester for the field of study. Student Trustee Marin feels that from a student standpoint advising and counseling needs to improve. Dr. Morris thanked Student Trustee Marin for the feedback and indicated that there have been many changes made with the creation of our new academic advising center which will certainly help in this area. Dr. Morris stated that he also chairs the strategic enrollment management committee which does have a student representative as a member and we have received a great deal of feedback from this student. Dr. Morris commented that we are working hard to make changes to help our students throughout their college years and sincerely appreciates the feedback. Trustee Broderick stated that she was pleased to see on our media outreach, the Salzburg experience. Many students like to go abroad and sharing this information through social networks helps get out the many opportunities that are available to our students at Joliet Junior College. This is an opportunity that is often offered by four-year institutions which is another reason to enroll at JJC. Trustee Mike O'Connell indicated that he is very happy to see dual credit classes increasing and apologizes to Mr. Galick for requesting so much information and was truly concerned about charging for dual credit classes. Dr. Morris stated that clearly the parents in our district recognize the value even with a fee for what the student is receiving.

1.3
Special Guests

Chairman Wunderlich indicated that all present are special guests.

1.4.1
Proclamation
Native
American
Heritage
Month

President Mitchell indicated that student, Sophia Wynn, will read the proclamation. The proclamation for Native American Heritage month was read by Student Sophia Wynn. Trustee Broderick moved, seconded by Trustee Mike O'Connell that the Board of Trustees of Joliet Junior College approve the proclamation designating the month of November as Native American Heritage month in Illinois Community College District 525. The motion carried unanimously. Ayes: Broderick, Garcia, Mahalik, Morales, Dan O'Connell, Mike O'Connell and Wunderlich. Student Trustee Marin favored the motion.

1.4.2
Retiree
Wiley

Trustee Broderick read the resolution honoring Retiree Susan Wiley acknowledging her loyal and dedicated service to Joliet Junior College for 17 years of service from 2002 to 2019. Trustee Mahalik moved, seconded by Trustee Mike O'Connell that the Board of Trustees of Joliet Junior College approve the resolution honoring Retiree Ms. Susan Wiley. The motion carried unanimously. Ayes: Mahalik, Morales, Dan O'Connell, Mike O'Connell, Broderick, Garcia and Wunderlich. Student Trustee Marin favored the motion.

1.4.3
Retiree
Bland

Chairman Wunderlich read the resolution honoring retiree Mr. Robert Bland for his loyal and dedicated service to Joliet Junior College for 11 years of service from 2008 to 2019. Trustee Broderick moved, seconded by Student Trustee Marin that the Board of Trustees of Joliet Junior College approve the resolution honoring retiree Mr. Robert Bland. The motion carried unanimously. Ayes: Broderick, Garcia, Mahalik, Morales, Dan O'Connell, Mike O'Connell and Wunderlich. Student Trustee Marin favored the motion.

1.4.5
Faculty
Union Report

Dr. Bob Marcink, President of the Faculty Union, thanked the Board for the opportunity to speak this evening; however, he does not have a report this month.

1.4.6
Adjunct Faculty

Ms. Laurel Dieskow indicated that the adjunct faculty is in the process of making requests for classes for next semester. We appreciate the Chairs working with our adjuncts to help

- Union Report them with their assignments as many adjuncts are also employed at different colleges.
- 1.5.1 Trustee Broderick moved, seconded by Trustee Garcia that the minutes of
Minutes the Board of Trustees meeting held on September 11, 2019 be approved as submitted. The motion carried unanimously. Ayes: Broderick, Broderick, Garcia, Mahalik, Morales, Dan O’Connell, Mike O’Connell and Wunderlich. Student Trustee Marin favored the motion.
- 1.6 Ms. Tierney stated that she had not received any further communications.
Communications
- 1.7 Trustee Broderick moved, seconded by Trustee Dan O’Connell that the revised agenda
Agenda be approved as presented. The motion carried. Ayes: Broderick, Garcia, Mahalik, Dan O’Connell, Mike O’Connell and Wunderlich. Nays Morales. Student Trustee Marin favored the motion.
- 1.8 Trustee Broderick moved, seconded by Trustee Mike O’Connell that the items
Consent identified as consent agenda items be approved. Trustee Morales requested that agenda
Agenda item 4.6 be pulled from the consent agenda. Trustee Garcia also requested that agenda item 4.6 be pulled from the consent agenda. The motion carried: Ayes: Broderick, Mahalik, Dan O’Connell, Mike O’Connell and Wunderlich. Nays: Garcia and Morales. Student Trustee Marin favored the motion.
- 2.2.1 President recommends the reappointment of four non-tenured faculty members
- 2.9.1 President requests acceptance of the report on replacement of full-and part-time classified employees, as presented
- 4.1 The President recommends approval to pay the listing of bills for the period ending September 30, 2019 as presented
- 4.2 The President recommends approval to award bids/contracts as follows under Business Services:
- 4.2.1 Bid-Control Room Simulator (Rebid)
- 4.2.2 Bid-Plain Copy Paper
- 4.2.3 Bid-Printing Spring & Summer 2020 Non-Credit College Community Catalog
- 4.2.4 RFP-CDL Training (Rebid)
- 4.2.5 RFP-Employee Assistance Program (EAP)
- 4.2.6 RFP-Enterprise Resource Planning (ERP)
- 4.2.7 RFP-Printing Services
- 4.2.8 Sole Source-Advantage Design Group
- 4.3 Treasurer’s Report
- 4.4 Financial Report
- 4.5 Board of Trustees acknowledgement of audit – fiscal year ending June 30, 2019
- 4.7 Board of Trustees approval of city of Joliet TIF extension
- 4.8 Board of Trustees approval of Protection Health & Safety Project – Keyless Entry Phase XI
- 4.9 Board of Trustees approval of Protection Health & Safety Project – Security Camera Replacement
- 8.7 Third Reading and Approval Board Policy 1.10.00 Officers of the Board
- 8.8 Third Reading and Approval Board Policy 1.41.00 Trustees Development Budget
- 8.9 Third Reading and Approval Board Policy 1.55.00 Inquiries and Concerns of Members of the Community
- 8.10 Third Reading and Approval Board Policy 1.55.01 Public Comment at Board Meetings
- 8.11 Third Reading and Approval Board Policy 1.65.00 Policy Amendments

- 8.12 Third Reading and Approval Board Policy 2.03.04 Personnel Approvals and Appointments
- 8.13 Third Reading and Approval Board Policy 2.04.00 Sick Leave (modification # 2.4.4)
- 8.14 Third Reading and Approval Board Policy 2.04.01 Absence Without Leave “No Pay”
- 8.15 Third Reading and Approval Board Policy 2.04.09 Tuition Waivers for Part-Time Employees
- 8.16 Third Reading and Approval Board Policy 2.08.00 Photo ID Card
- 8.17 Third Reading and Approval Board Policy 2.12 Sick Leave Extension (rescind) The motion carried. Ayes: Broderick, Mahalik, Dan O’Connell, Mike O’Connell and Wunderlich. Nays: Garcia and Morales. Student Trustee Marin favored the motion.

4.6
2019 Levy

Trustee Morales moved, seconded by Trustee Mike O’Connell that the Board of Trustees approve the adoption of the resolution regarding estimated amounts necessary to be levied for the year 2019. Trustee Morales asked for clarification on what it is that we are being asked to vote on this evening. Mr. Heap stated that this is the estimated levy being presented for approval this evening and the final levy will be presented for approval at the November 2019 Board Meeting. This is the dollars that we ask the county clerk to levy on our behalf. In the past we have not made any changes between the estimated and the final levy amount. Attorney Buck commented that there is a statutory process that Illinois community colleges must follow before it issues the levy. The statutory process requires the public body to issue an estimated levy and approve the final levy. Trustee Garcia asked what the consequences would be if we did not pass this estimated levy. Attorney Buck indicated that from a compliance perspective you would be out of compliance. This would open up the college to tax rate challenges. The levy would still be issued but could be challenged by any taxpayer in the district and the college would be forced to pay back the money. Trustee Broderick asked what financially happens to the college if the levy is not approved. Attorney Buck indicated that you would not be able to collect the money if you were not on the tax bill. Mr. Heap stated that the college would lose approximately 55% of its operating funds. Trustee Broderick indicated that she just wants to make sure that anyone voting no on the tax levy understands what it means to the college financially. The motion carried. Ayes: Dan O’Connell, Mike O’Connell, Broderick, Mahalik and Wunderlich. Nays: Garcia and Morales. Student Trustee favored the motion.

6.0
Board
Business

Trustee Broderick inquired if she would like to add an item to be discussed in closed session is this the time to do so. Chairman Wunderlich stated that would be done when closed session is called.

7. & 8.

There were first and second board policy readings in the packet.

9.1
Foundation
Report

Trustee Garcia indicated that she would like to request that Ms. Mulvey give the Foundation Report this evening. Ms. Mulvey indicated that representatives from Olin Corporation came to the Foundation Board meeting to present a check for \$4,000 for two \$2,000 annual scholarships. The Olin Annual Scholarships will be available for students enrolled in CDL/Hazmat Program, with financial need and preference will be given to minority female students. The Foundation had a successful audit which was recently

completed and approved by the Finance Committee. There are 62 scholarships available for Spring semester and the scholarship application process will be open for two months starting October 1st. So far during the first 9 days of October - 318 students started the application process and 155 completed the application. Dr. Mitchell attended two donor lunches with Kristi Mulvey and both meetings resulted in \$225,000 gift to the Foundation for scholarships. As of today, \$12,831 has been received from the Foundation High School Merit Scholarship appeal. We've received 37 gifts and the average gift is \$354. The Foundation will have a scholarship table at Discover JJC on November 2nd. They will also be distributing scholarship information at the High School Counselors Breakfast in November. A new flyer was designed to simplify and explain the application process. A copy of that piece is in front of you. The next Foundation Board meeting is Wednesday, November 20, 2019 which is the Annual Meeting. Trustee Morales asked if the information on the post cards was being placed on social media. Ms. Mulvey replied that it was on social media.

9.2
ICCTA
Report

Trustee Broderick indicated that the ICCTA monthly meeting was on September 13 and 14 in Springfield. On the first day of the meeting there was an increase in attendance by 40%. Two topics discussed at the roundtable were: do community colleges rely too heavily on associate degree completion and dealing with rogue Trustees. The discussion on rogue Trustees centered around following policies and procedures. Section 1.03 talks about Trustee Code of Conduct and Code of Behavior which is in our monthly board packet. We should read and follow both of those codes and show respect for our fellow board members and follow protocol to ensure that we do not become rogue trustees. During the afternoon session we discussed medical and recreational marijuana with the upcoming legalization of marijuana. We discussed hemp versus marijuana and hemp history which began in 2014. To grow marijuana, we lose federal funding and have to increase security but if we teach we can still get the federal funding. President Mitchell indicated that there is additional discussion happening on the federal funding and there will be grants offered as well to help with funding costs. There will be much more information released after the first of the year. Trustee Broderick stated that the impact will be diversity, farm outputs, increased employment adding additional wages and taxes, ancillary businesses, labs, clean soils, small farmer benefits and will be a multi-billion-dollar industry. We also learned that the Trustees will be surveyed on October 15 about the adoption of the ICCTA 2020 legislation agenda that will be discussed at the November 8th and 9th meeting being held in Lisle. All Trustees are welcome to attend. We previewed Illinois General Assembly 2019 Fall session which may include clean up bills on gaming, recreational marijuana, and severance packages. Topics for 2020 are: property tax relief, pension reform, and early college. The new ICCTA logo was revealed that was created by Oakton Community College. There will be a 50th anniversary celebration in Chicago at the annual convention in June of 2020 and all of the City Colleges have rejoined the ACCT organization. Fritz Larson was also honored at this meeting. We received an update from ICCTA executive director Jim Reed on ICCTA's operations, member engagement, external relations, and visits to local campuses and he will be present at the JJC Legislative event. The ICCTA Finance Committee is reviewing the association's reserves policy and a proposal to create a tiered Lifetime Membership program and a possible increase in the membership fee. The dates of upcoming events are: National Convention is October 16-19th in San Francisco; ICCTA Board of Representative meeting November 8 and 9; February 9-12, 2020 is the National Legislative Conference in Washington, DC; and March 13-14 ICCTA Board of Representatives and committee meetings at Heartland Community College and March 17 is the primary election. Trustee Morales asked if the next meeting was November 8 and 9 which is a Friday and Saturday. Trustee Broderick commented that was correct.

9.3 Student Trustee Report Student Trustee Marin indicated that she would like to share the following report this evening: Constitution Day was held on September 17 using a Jeopardy format and there was a great turnout; Transfer Lunch Bunch event was also held on September 17th; Karaoke on the Bridge was on September 18th; and a Virtual Reality Showcase took place on September 19th also with good participation.

9.4 Buildings & Grounds Committee Trustee Dan O'Connell indicated that the committee met before the meeting tonight. We reviewed the bids status. On October 17, there will be a bidding for the glazing replacement for windows and is budget at \$225,000 over a three-year period; there is \$75,000 budgeted for the repair and refreshing of the Romeoville entrance way. We also reviewed projects status for: City Center Campus; JJC Police Department space; the U-shell space, and the new student bridge. Further discussion ensued on the Star Makers park in Lockport. President Mitchell commented that the Star Makers park will have opportunities for community members to develop small businesses entrepreneurial type initiatives. The college's interest is in the academic component of this park, so we are participating in the feasibility study. Dr. Fletcher and Dr. Williams met with the group and gathered information about what JJC could bring to this location. All of this will tie into the budgeted plan to redevelop the SBDC and we are applying for a grant to help fund us in this area. This is another opportunity to build partnerships, serve our communities and supports our students in their future development of businesses. We also discussed the cannabis legalization and what JJC can do in this initiative.

9.5 President's Report President Mitchell indicated that she would like to thank everyone who attended, or watched on FB live, her fourth annual State of the College event. I look forward to this event each year, having the opportunity to share all of the great work from our faculty and staff, ultimately benefiting our students and their success!

Joliet Junior College Communications and Marketing Division took home three first place, gold Medallion Awards and one silver, second place Medallion at the National Council for Marketing and Public Relations (NCMPR) District 3 conference.

The college took first place in the:

- i. Flyer category for its Fine Arts Ensemble Series Spring Flyer
- ii. Outdoor Media category for its Metra Ads
- iii. Wild Card category for its grassroots marketing tool, the Create Your Future boxes used by our JJC ambassadors.
- iv. The college took second place in the Excellence in writing category for its Spring 2019 Connections magazine cover story on returning adult student Joe Siwa.

This past month I attended the Illinois Council of Community College Presidents: Statewide Marketing Collaborative to work with the Illinois Council of Community College Presidents; Purpose to share best practices among districts, in addition to creating and managing a comprehensive, statewide community college branding initiative with Kelly Rohder-Tonelli as the contact.

Chair the Financial Advisory Committee

- Budget – IBHE 5% ask; we are hearing at the same time a potential reduction of 6.5% as shared by the Governor's office
- Property Tax Reform
- AIM High Scholarships - Aspirational Institutional Match Helping Illinois Grow Higher Education--This grant provides assistance toward a full-time undergraduate student's cost of attendance at the university (pursuing and expansion to community colleges)
- MAP – Strengthen allocations for students at state/private non-profits; reducing or

eliminating support for private/for-profit.

Listened to the presentation on the Community College Cannabis Vocational Pilot Program

- o Joliet Junior College is interested, and waiting for the information to be released after the first of the year.

Veto Sessions – October 28 – 30; November 12 – 14. Working with the president’s lobbyist as well as JJC’s lobbyist to watch upcoming bills

- o Local control
- o Applied baccalaureate degrees
- o Student trustee votes

The college recognizes the week of November 3 through November 9 as National Radiologic Technology Week. Radiologic Technology has been described as both an art and a science, is a profession that embraces people with varied interests, strengths, and passions because of the many opportunities the profession offers in both Radiography and Sonography. Since 2008 our Radiologic Technology program has celebrated 175 graduates through eleven graduating classes, and the Diagnostic Medical Sonography program has celebrated five graduating classes since 2014 with 25 student graduates.

Beginning this month, you will receive a quarterly report from Don Giovoni, our JAHM representative, included with your president’s report. There is a new addition to your Board book, GLOSSARY OF COMMONLY USED TERMS which we hope will be useful to you when these terms are used.

Happy October birthdays to Trustee Garcia Guillen and Trustee Broderick.

Trustee Morales offered congratulations to Trustee Garcia Guillen on her recent marriage.

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| 9.6
Chairman’s | Chairman Wunderlich indicated that he would like to thank everyone who attended the meeting this evening. Chairman Wunderlich commented that he is wearing his purple shirt this evening for two reasons. The first reason is that it is JJC’s color, but the second reason is that it is the color for Domestic Awareness Month. |
| Closed
Session | Trustee Broderick moved, seconded by Trustee Dan O’Connell that the Board of Trustees of Joliet Junior College go into closed session (7:05 p.m.) under open meetings act 2 (c) 1 and 2 (c) 5. The motion carried unanimously. Ayes: Broderick, Garcia, Mahalik, Morales, Dan O’Connell, Mike O’Connell and Wunderlich. Student Trustee Marin favored the motion. |
| Return to
Open Session | Trustee Broderick moved, seconded by Trustee Mahlik to return to regular session of the Board of Trustees of Joliet Junior College at 7:30 p.m. The motion carried unanimously. Ayes: Dan O’Connell, Mike O’Connell, Broderick, Garcia, Mahalik, Morales and Wunderlich. Student Trustee Marin favored the motion. |
| 10
Adjourn | Trustee Broderick moved, seconded by Trustee Mahalik for the meeting to adjourn at 7:31 p.m. A voice vote was taken and carried unanimously. |

